

Forward Baptist Church
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1891 Gerrard Street East Toronto ON M4L 2B9

Pastoral Summer Intern

Canada Summer Jobs Program (Must meet eligibility requirements)

Positions available: 1

Supervisor: Pastoral Staff

Length of Time: Up to 16 weeks up to 40 hours a week

Wage: \$16.00 per hour

Hours of work: Sundays are mandatory, other hours will be completed as per programs.
Weekend and evening work required.

Vacation Week: Aug 1 - 7, 2022

Start date: May 2, 2022

End date: All hours to be completed by August 28, 2022

Requirements:

1. You must Love Jesus, Love the Gospel, have a Servant heart, be hard working, enjoy working with Kids, works well in a team, loves the local Church, be ready for an amazing summer and ready to make it the best summer for others.
2. Pass a vulnerable sector Police Check
3. Be in agreement with Forward Baptist Church's statement of Beliefs and policies
4. Meet eligibility requirement for Canada Summer Jobs Program.

Health and Safety Training

The following certificate training will be provided to each summer employee

1. First Aid and CPR Training
2. Ontario - Supervisor health and safety awareness in 5 steps - Certificate
3. AODA (Accessibility for Ontarians with Disabilities Act) - Certificate
4. Worker Health and Safety Training - Certificate
5. Workplace Violence and Harassment Training - Certificate

Supervision:

1. Meet weekly in person with your direct supervisor for review and feedback about work.
2. Meet weekly with Church and Summer staff for prayer, planning and discussion of Ministry involvement.

Mentoring:

1. Meet weekly for 1 -2 hours with a mentor that is agreed upon with supervisor and summer employee to provide coaching, encouragement, and feedback for the student.
2. Access to all Church staff for mentorship and coaching

Rationale:

Over the past few years, we as a church have intentionally prioritized training and developing young men and women who desire to serve God and grow in their faith. One of the major ways we have done this is through our internship programme. These internships have allowed us to invest in the lives of students who are seeking to serve and grow. They have also allowed us to run our outreach ministries effectively and get other tasks done on a week to week basis.

This pastoral internship will meet some of the same goals, but on the continuum between intentional development and helping with tasks it will be much more heavily focused on the intentional development side. We feel strongly that this investment of time and resources is absolutely worthwhile for the building up of Christ's church.

Responsibilities:

Preach 3 times

Work with pastoral staff to prepare and deliver 3 sermons throughout the summer. Sermons will be evaluated to provide feedback, encouragement, and room for growth.

Lead weekly Wednesday night prayer meetings

Prepare devotional messages or discussion questions for the Wednesday night prayer meetings and lead the meetings. This will involve knowing prayer requests that come up each week and having input into the prayer bulletin.

Participate in pastoral visitation

Join the pastoral staff in visitation and participate in phone calls to members of the congregation. The details of how visitation plays out will be dependent on the COVID-19 pandemic.

Disciple 2 or 3 men

Identify and develop relationships with 2 or 3 other men to walk together as you grow in Christ.

Participate in any funeral services that take place

Take part in the planning and running of funeral services as they come up. This is again dependent on the COVID-19 pandemic as well as the comfort of the bereaved families.

Help coordinate volunteers for Sunday mornings

Be a key person in scheduling and leading the team of volunteers for Sunday mornings.

Take part in planning and running summer ministries such as camps and community outreach events

Depending on the COVID-19 pandemic, there will be a number of different summer camps and events that the church will run. The pastoral intern will spend approximately 50% of his time helping the other interns with those events and camps.

General Planning/Administration:

1. Bulletin and Print Material - Help and work with our communications director in designing and producing various print material. Ex bulletins, postcards, large signs
2. Help with general office administration as needed. Ex, answering phones, doors, helping with mail, photocopying, etc.